

The Iowa Council on Homelessness

DRAFT AGENDA (REVISED 11/13/13)

Friday, November 15, 2013

10:00 AM – 11:30 AM

Originating from the Iowa Finance Authority ICN Site, 2015 Grand Avenue, Des Moines, Iowa

Room: Lower Level Presentation Room

See website for available ICN locations (2013 Council Agenda & Minutes):

<http://www.iowafinanceauthority.gov/Topics/TopicIowaCouncilOnHomelessness>

Conference Call-In Information (audio only): Call 866-685-1580; Code 515-725-4942

(Meeting materials and minutes also available at same location on website above)

Resources (available online):

- ICN site locations
- Minutes from the September 20, 2013 council meeting
- Proposal excerpts from the State Public Policy Group
- List of known local/regional homeless planning groups
- Proposed HMIS Policies and Procedures from the Iowa Institute for Community Alliances
- Proposed Letter to the Governor on behalf of the Iowa Council on Homelessness
- Balance of State Draft Common Assessment Template

Note: At least 19 members are needed to obtain a quorum (out of 37 members). Iowa Code 16.100A specifies the following: “A majority of the Council constitutes a quorum. Any action taken by the Council must be adopted by the affirmative vote of a majority of its membership.”

I. ICN and Conference Phone Line Etiquette Review

II. Introductions

III. Approval of Agenda (*Action Item*)

IV. Approval of September 20, 2013 Minutes (*Action Item*)

V. Committee/Task Force Reports

▪ **Executive Committee** (*Al Axeen*)

- Selection of State Public Policy Group: Administrative support of the Council
- (*Action Item*) Letter to the Governor: Motion to approve the proposed Letter to the Governor, fulfilling the Council’s requirement pursuant to Iowa Code Sections 16.100A(9)(a) and 16.100A(8)(g) to advise the governor’s office and make annual recommendations regarding strategies to prevent and eliminate homelessness in Iowa.

▪ **Nominating Committee** (*Ben Brustkern*)

- One seat open

▪ **Continuum of Care Committee** (*Zeb Beilke-McCallum*)

- Update on CoC competition

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- **Public Awareness Committee** (*Tim Wilson*)
 - February 19th Day on the Hill: Volunteers needed for specific roles
- **Progressive Engagement/Coordinate Intake** (*David Hagen*)
 - Draft Common Assessment Template
- **Research and Analysis Committee** (*David Hagen*)
 - (*Action Item*) Point In Time Count: Motion to set January 29th, 2014, as the date for the upcoming Point In Time Count.
 - Recruitment strategy of the committee.
 - (*Action Item*) IICA HMIS Policies and Procedures: Motion to approve the proposed Iowa Institute for Community Alliances HMIS Policies and Procedures.

VI. Homeless Management Information System (HMIS) Report

VII. Other Reports/Activities

- **Project Introduction with State Public Policy Group** (*Arlinda McKeen*)
 - **Webinar upcoming: Friday, November 22nd, 10:00 A.M.**
- FEMA Program State Set-aside Phase 31 (2014) Recommendation (*Julie Eberbach*)

VIII. Old Business

IX. New Business

X. Public Comments

XI. Date for Next Meeting: Friday, January 17, 2013, at 10:00 AM at the Iowa Finance Authority in Des Moines.

XII. Adjourn

Note: Agenda items may be taken out of order at the discretion of the Council Chair.